

## Minutes for Biathlon Australia Board Meeting

**Date/Time:** Thursday 12<sup>th</sup> October 2023 / 6:38pm

**Location:** On-line

**Present** David Windsor (Chair)  
Sandy Willis  
Murray Johnson  
Libby Maynard  
Mark Bradford  
Tristan Creed  
Brett Jones

## Apologies

## Agenda

The agenda was confirmed by all present

### 1. Minutes and Matters Arising

Minutes of meetings on the 14/8/23 and 11/9/23 were approved.  
2022 AGM Minutes were approved.

The following matters were noted:

- Selection criteria was updated and circulated to selection committee. Board approved the selection criteria by circulating resolution.
- Fluro wax details has been sent out to all for the commencement of the European season.
- BA announced Fluro wax ban for 2024 Australian season in line with plan and communications sent to members at start of 2023 season.

### 2. Declaration of Interests

The conflict of interest for Mark Bradford and Murray Johnson were noted and agreed that their contribution to the planning and implementation for a successful European season was critical hence they remained in the meeting for these items however any athlete or funding decisions would exclude them.

### 3. European Season Planning

Mark Bradford updated the meeting in relation to the various training camps and team selections. Mark confirmed that all athletes/parents had been contacted regarding their plans so that camp and team selection could meet athlete requirements and BA could ensure maximum participation. The Board noted the quality of our athletes going overseas this year and the positive discussions held throughout the planning process.

The Board (excluding MB and MJ) adopted the recommended selections and agreed to post them to all member noting that athletes travel plans and requirements could change hence flexibility would still be applied.

Budget details were presented to the Board and the key aspects were endorsed however final numbers, and insurance costs are still be sorted. It was agreed to commence preparing athlete agreements whilst budget numbers were finalised.

#### **4. Financial**

Tristan Creed presented the financials including P&L, Balance sheet and cashflow. The Board noted the strong the financial position and determined BA remains solvent.

Tristan updated the Board on progress of the financial audit including the directors report. The Board noted the significant work Tristan has undertaken in the preparation and completion of the audit.

Tristan presented an updated financial delegation policy. The Board made some minor changes and approved.

Action: Update delegation policy and post - Brett Jones

#### **5. AGM Planning**

Libby Maynard updated the Board on planning for the upcoming AGM. A notice calling for member resolutions and Board nominations have been prepared for release and progress on the notice of meeting is well progressed.

#### **6. Directors**

Brett Jones confirmed that BEA had nominated Mark Bradford and Murray Johnson for appointed director roles. The Board approved the appointment of Mark Bradford and Murray Johnson as appointed directors.

Directors Libby Maynard and Tristan Creed informed the board of their plans to renominate for Director selection. Libby updated the Board on the nominations committee confirming the nominations committee has been formed as per the constitution.

#### **7. Unification**

Brett Jones updated the board on the positive progress towards unification and a recent meeting with the head of the NRAA. Mark Bradford discussed the plans for future range management and gun club membership to enable an easier pathway towards amalgamation with Snow Australia. The Board noted the committees efforts and ongoing work.

#### **8. General Items**

##### Executive Officer

The Board discussed the need for a part time Executive Officer and agreed to progress with the selection and appointment of a suitable candidate.

##### Strategic Plan Update

Mark Bradford recommend the Board review and update the current strategic plan which was supported by all members. It was requested that Mark and Brett prepare a draft update for the Boards consideration prior to seeking member comment.

Meeting closed 9:04pm