

## Minutes for Biathlon Australia Board Meeting

**Date/Time:** Monday 14<sup>th</sup> August 2023 / 4:05pm

**Location:** On-line

**Present** David Windsor (Chair)  
Sandy Willis  
Murray Johnson  
Libby Maynard  
Mark Bradford  
Tristan Creed

**Apologies** Brett Jones

## Agenda

The agenda was confirmed by all present

### 1. Minutes and Matters Arising

No previous minutes

### 2. Declaration of Interests

The conflict of interest for Mark Bradford and Murray Johnson were noted and agreed that their contribution to the coaching roles and athlete selection criteria was valuable hence they remained in the meeting for these items however they would not be able to vote on any related decision.

### 3. Coaching role

A general discussion was held on the coaching roles required for the upcoming European season. Discussion was based on the coaches available, ability to support the ongoing development of BA's coaching talent and the availability of different coaches. It was agreed that a draft plan showing all coaching requirements and options be developed for the next meeting.

### 4. BA Sub Committees

A general discussion on sub committees was held reviewing the sub committees required. A possible 'High Performance Committee' was discussed including structure, members and terms of reference.

### 5. Financial

The requirement for GST registration was discussed based on our turnover for 30 June 2023 being greater than \$150K. Tristan and Mark to follow up and complete as required.

The requirement for a grants policy was discussed. The policy could be like the Snow Australia policy and include aspects of what athletes, coaches receive as part of the various grants. Further discussion is required to ascertain best way forward.

## **6. Directors Duties**

The Board was updated with the latest discussions with BEA regarding their nominated Directors and the ability for the additional position to be a female candidate to meet the Constitution guidelines.

## **7. General Business**

EO selection – it was agreed an EO is required and that attempts should be made to engage a suitable person when available.

Meeting closed 5:02pm